**ACCOUNTANT INTERN**

**To help our Financial team in its daily work.**

**We would like to offer the opportunity for students to gain work experience in the financial area and to make practical use of the knowledge gathered at the university/college.**

***Gazdasági\****

***Budapest XIII.***

**CÉGBEMUTATÓ**

**COMPANY INTRODUCTION**

If you're looking for great trainee opportunites and professional experience now you can get it through **Mind-Diák**.

**Process Solutions** delivers high-quality finance, accounting and payroll services for multinational companies in most countries over Europe.

We are currently seeking for talented trainees for the role of Accountant Intern in full or part time.

**FELADATOK**

**MAIN RESPONSIBILITIES**

* Ongoing professional service in accounting
* Daily bookkeeping
* Participating in the month-end-close process
* Perform reconciliation of balance sheet accounts
* Research and resolve any reconciling items on a regular basis
* Keeping contact with clients, to handle internal and external queries

**ELVÁRÁSOK**

**REQUIREMENTS**

* University or college studies in progress
* Intermediate language knowledge in English
* At least 20 hours per week
* Strong computer skills, including MS Office applications

**WHY ARE WE UNIQUE EMPLOYER?**

* Flexible working hours, adjusting to your weekly schedule in school
* Working with the best for the best
* A youthful, market leader company
* Continuous professional and personal development (e.g. ACCA, IFRS, DipIFR)
* Attractive benefit package
* Building community
* Stable workplace for long term
* Opportunity to use different software (SAP, Oracle, Dynamics NAV and AX)
* Gross salary: 1000 HUF/hour

**OVER-COMPENSATION BENEFITS**

* Even providing accomodation soliutions which require further discussion
* Medical care
* Iphone for private use
* Fruit Day
* Free coffee and hot drinks

Please apply after registration and indicate the position name or send your CV to the following e-mail address: galajda.henrietta@minddiak.hu

**KAPCSOLATTARTÓ:**

*Baráth Bernát**kecskemet@minddiak.hu*

**RÉSZLETEK:**

|  |  |
| --- | --- |
| **Szakterület** | Pénzügy/Számvitel/Kontrolling |
| **Munkakör** | Accountant Intern |
| **Tervezett kezdés dátuma** | folyamatos |
| **Szükséges nyelvismeret** | angol szóban: középfok írásban: középfok |
| **Szükséges számítógépes ismeretek** | Irodai szoftver / MS Excel / Word (tapasztalt) |
| **Szükséges végzettségek** | Érettségi |