



process  
solutions



# Accounting & Payroll

Count on us

We are currently seeking for talented professionals for the following role.

## Accountant Intern

(full and part-time)

### Main responsibilities

- Ongoing professional service in accounting
- Daily bookkeeping
- Participating in the month-end-close process
- Perform reconciliation of balance sheet accounts
- Research and resolve any reconciling items on a regular basis
- Keeping contact with clients, to handle internal and external queries

### Requirements

- University or college studies in progress
- Intermediate language knowledge in English
- At least 20 hours per week
- Strong computer skills, including MS Office applications

### Working with the best for the best

Process Solutions delivers high-quality finance, accounting and payroll services for multinational companies in most countries over Europe.

### Why are we unique employer?

- Flexible working hours, adjusting to your weekly schedule in school
- A youthful, market leader company
- Continuous professional and personal development (e.g. ACCA, IFRS, DipIFR)
- Attractive benefit package
- Building community
- Stable workplace for long term
- Opportunity to use different software (SAP, Oracle, Dynamics NAV and AX)

### How to apply?

If you are interested in a career opportunity with Process Solutions, please send your Hungarian and English CV and cover letter with reference "Accountant Intern" at [hr-hu@ps-bpo.com](mailto:hr-hu@ps-bpo.com)

**Join the market leader PS**

[ps-ink.com/internship-at-ps](https://ps-ink.com/internship-at-ps)