



H-1112 Budapest, Balatoni út 2/A A. épület, 4.emelet Tel.: (36-1) 411-2060

The Estée Lauder Companies attracts the most outstanding people from diverse industries and nurtures their talents. Whether they work in one of our stores, on a production line, at our corporate headquarters in New York City or in one of our affiliates worldwide, our employees take pride in their contributions to our success.

# We are looking for **Finance trainee** to join our team in Budapest!

# **ABOUT ONESOURCE**

In recent years ELC has created a cross-functional shared services function called OneSource. OneSource is helping fuel the Company's growth by streamlining and simplifying the delivery of internal business services for HR, Legal, Finance and Point of Sale support with 3 core principles: easy, customer first and results driven. OneSource family members are valued, representing our OneSource brand and helping to take our services to the next level. One of the most important contributors to Estee Lauder's success is our "HighTouch" customer service. "High Touch" means delivering outstanding personalized service and education to our customers continuing with the legacy of our founder Estée Lauder.

### **PRIMARY FUNCTION**

Support the Financial Planning and Analysis team in their daily activities and get involved in our month end closing activities. Support forecasting uploads and reporting for EMEA and UK or sometimes the pricing process globally.

### **RESPONSIBILITIES**

- Prepare month end closing related reporting for Regions and Affiliates
- Support the estimate upload and forecasting process
- Maintain the allocation database
- Participate in process improvement initiatives
- Support product pricing for our brands
- Work closely with the ELC Regional teams in our HQs

# **REQUIREMENTS**

- Ongoing collage/university studies preferably on the field of accounting/finance/economics
- Willingness to work at least 30 hours/week (flexible, home office is available) We can give a certificate for last semester's mandatory internship if requested
- Strong analytical and organizational skills
- Able to follow complex processes and to manage multiple deadlines
- Strong attention to detail
- MS Office skills to a high standard, advanced level of Excel required
- SAP knowledge is a plus
- Upper-Intermediate English knowledge

If this opportunity sounds exciting for you, please send your CV to kbanati@hu.estee.com